



**Ballet Conservatory of Asheville (BCA)** maintains current policy & procedures at [BalletConservatoryofAsheville.com](http://BalletConservatoryofAsheville.com). These may be updated as necessary to maintain clear and helpful guidelines for students, families and the studio.

### Class Attire

All students should wear appropriate leotards, tights and shoes for their class level.

<b>CLASS/ LEVEL</b>	<b>ITEMS</b>	<b>RECOMMENDED BRAND/ STYLES</b>
• Ballet: females	Pink Tights	Capezio #1816 BPK
	Pink Ballet Shoes	Capezio Split-Sole Ballet Shoes (Canvas or Leather)
	Pointe Shoes	Freed Pointe shoes preferred
• Ballet Ages 3-5	Pink Leotard	Lt. Pink Leotard Pink tights (optional in warm months)
	Light Blue Leotard	Lt. Blue Leotard
• Ballet 1 & 2	Burgundy Leotard	Motionwear #2515 Burgundy Cami Leotard
• Ballet 3, 4 & 5	Navy Blue Leotard	Capezio CC102 Navy Blue Leotard
• Ballet 6, Teen Ballet	Black Tights	MStevens Black Footed Tights
	Dance Briefs	Capezio Full-Seated Dance Brief
	Black Ballet Shoes	Black Sansha Pro Ballet Shoes
	Black Socks & White Fitted T-Shirt	
• Boys	Black jazz or tap shoes (tap screws tightly set to protect floors)	
	Solid color leotard or Fitted T-shirt	
	Black Jazz Pants	
• Jazz & Tap	Black Tights (footless or convertible tights with holes for feet)	
	Level-Specific Leotard	
	Bare Feet	

### Dancewear & Grooming Guidelines

BCA dance attire is available at: [The Sock Basket Asheville](http://TheSockBasketAsheville.com), 99 Edgewood Rd., Asheville (828) 251-7072

Label ALL Dancewear & personal items w/Name or Initials: shoes, leotards, tights, water bottles, etc. Unclaimed items are taken to donation centers frequently.

Never wear dance shoes outside dance studios. This tracks dirt & sand onto dance floors and wears out shoes.

A personal dance bag helps keep dancewear and other clothing organized.

Hair should back neatly tied back from face, and in a bun for ballet girls age 10 and over.



Good hygiene & deodorant are important for teens-ballet is athletic. Minimal perfume please.

Dance skirts are permitted occasionally for age 3-5. Leotard & tights allow best body-awareness for learning ballet.

Hooded Warm-Ups and pants specific to some dance levels are available at BCA studio.

### **Enrollment, Withdrawal, Class Tuition And Fees**

The BCA dance year runs mid-August through end of May, and students enroll for full dance year. Students may enroll during the year if class space is available and with BCA permission. Written withdrawal requests should be received by BCA 30 days in advance of final date.

Current tuition and fees are listed on current session's forms: "Schedule and Fees" and "Registration Form". Both forms are available at *BalletConservatoryofAsheville.com*.

All students are required to register, established payment schedule, pay registration fee and initial tuition payment, and then maintain a paid balance to attend any BCA class, private lesson, workshop, or performance. Balances unpaid 30 days after due date should be settled before student continues to attend. Payments 7 days after due date will incur a \$10 late fee.

### **Class Attendance**

Students should arrive on time for class, no more than 10 minutes for children; and picked up promptly at the end of class. Attending all classes is important for progress and is the responsibility of each student and their guardian(s). Please inform BCA if you will be missing a class. Classes missed due to sickness, school holidays and other obligations may be made up in another class. Credit or refunds will not be given for classes not attended.

**Make Up Classes** are encouraged when students miss their regular class. Please call the office if planning to attend a make up class to ensure there is space. Classes should be made up within 2 weeks, before or after the missed class. In case of inclement weather, call the studio or check the BCA website. We do not necessarily follow area school systems. Weather cancellations may not be rescheduled, but please make up in another class. Classes missed due to BCA rehearsals, performances or other unavoidable events will be rescheduled.

### **Facilities & Studios**

We ask students & families to help maintain our studios & facilities. No Food in the studios and water only please. Unclaimed items are taken to donation centers frequently. Siblings should be supervised at all times. Please keep noise to a minimum, so dancers are not distracted.

Our studio windows allow parents & families to peek into class occasionally. Young dance students thrive when they can maintain focus with instructor for entire class period. We encourage minimal visual contact and please refrain from standing and viewing up-close to the studio windows.

Parking is currently available in the BCA parking lot, on adjacent street and at Five Points Restaurant lot after 3pm.

### **Parent /Teacher Communication**

Teachers are always happy to speak with parents. We will make every effort to communicate and keep you informed. It is often difficult to speak with instructors between classes, as this delays the start of the next class. If needed, parents may call or email the office to ask questions or to schedule a convenient time for a conference.



### **Pre-Professional Program**

Pre-Professional program dancers should also consult the "Pre-Pro Contract", "Pre-Pro Handbook", "Pre-Pro Schedule & Fees", and [BalletConservatoryofAsheville.com/prepro](http://BalletConservatoryofAsheville.com/prepro) for additional information, policies, fees, and requirements.

### **Important Disclosures**

By signing a BCA Registration Form, you agree to the following:

1. I understand that student enrollment is for entire 2018-2019 dance year, through May 2019 and that any changes or cancellation require a 30 day written notice. I have read and agree to policies/procedures of Ballet Conservatory & to selected payment terms.
2. I certify that participant (my child or me) is in good health, capable of participating in all Ballet Conservatory of Asheville activities and classes. I recognize that participation in Ballet Conservatory classes, events, and activities may expose participant to the risk of injury or harm. I give consent for participation in such classes, events, and activities –including transportation to/from the same– and assume all risks and hazards, and hereby waive, release, absolve, and agree to hold harmless Ballet Conservatory of Asheville, its instructors, agents and employees, from all liability for personal injury, illness or property damage occurring on or off the Ballet Conservatory of Asheville premises, whether or not caused by the negligence of Ballet Conservatory of Asheville, its instructors, agents or employees. I understand dance instruction involves kinetic corrections to the body that may involve hands-on physical adjustments to the student as part of regular class work and rehearsals.
3. Media Consent states that Ballet Conservatory of Asheville is granted permission to display participant's likeness in advertisements, news releases and/or on website.